



School Board Meeting of Date 17 May 2018 – Minutes

Meeting Opened:	3.30pm
Attendance:	Kerri Clark, Sharon Swift, Danielle Searle, Alison Hosking, Alison Yialeoglou, Beverly Blatch & Rose Rodriguez (minutes)
Apologies:	Jenny Lonergan
Minutes of Previous Meeting	
	Passed : Kerri Clark Seconded: Sharon Swift

Business Arising

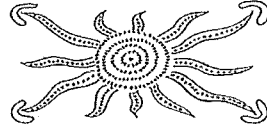
1.
 - o Open Action Carpark
 - o Discussion Progress on update of carpark
 - o Acton Office/ Update Kerri has received an email from the Directorate with regards to the ongoing problems with the carpark. Kerri was advised on Thursday 30 May at 3pm Andrew Criton from 'Transport' will come out to the school to view the problems which are occurring with the carpark traffic. This has been an ongoing problem for the past 4 years. Within this time measures have been put in place by the school to assist in eleviating the build up of traffic. School staff park on the left hand side, teachers are rostered on to man the carpark at 3pm, disabled carpark marked, signage displayed.
2.
 - o Open Action Senior Playground Equipment
 - o Discussion Progress on New Playground Equipment
 - o Action Office/Update The commencement of the installation of the new senior playground will start on Tuesday 22 May 2018. The project will take approximatley 2 weeks to complete. Our student voice will put together a marketing plan for the opening of the new playground.
3.
 - o Open Action Preschool Grounds
 - o Discussion Progress Grounds under Shade Shelter
 - o Action/Office Update Preschool P&C plans have been delayed for the upgrade of the grounds under the shade shelter structure. This has been due to the plumbing and drainage in front of the demountable verandah and the pooling of water on the concrete area near main building 'students bag area'. Once all plumbing works are completed by the end of term 2 the P&C will then revisit the upgrade of the grounds.
4.
 - o Open Action Murrumbidgee Portable Upgrade
 - o Discussion Progress on Upgrade / deteriorating verandah
 - o Action/ Office Update ACT Directorate has appointed Binutti Constructions to complete the upgrade. Upgrade consists of new verandah with a ramp to exist, new ceiling above the verandah and replacment of airconditioning/ heating units in both rooms. Ceiling and airconditioning units were upgraded term 1 school holidays and the verandah will be completed during term 3 school holidays.

Finance

- Schools Directorate wide have received invoices from Ricoh for the printing services for 2016 /2017. This is due to a revamp of services from Ricoh. During this period schools haven't received invoices for photocopying. An invoice for the amount of \$13,859 has been received by Theodore Primary School. The schools budget is required to be adjusted to meet this debt.
- Senior Playground project managagement will be guided by schools business manager and principal. The completion of the playground invoices will be paid by the schools account. A general ledger has been created 3531-INF-Infrastructure with the reserves transferred of \$10,000 from 9917-R18-18. The directorate has agreed to pay 50/50 for the project \$35,000.

Passed : Beverly Batch **Seconded:** Alison Hosking

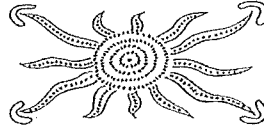




Principals Report

- Our Annual Action Plan 2018 has been written following the Strategic plan 2014-2018. As we are in our current year of this improvement cycle, we will undergo school improvement processes in August. This will be a review of the processes and practices within our school borne out of the current strategic plan and determine our path forward. Annual Action Plan over view:
- Priority 1: Improve student outcomes
 - Key improvement strategies:
 1. Whole school approach to the delivery of the Australian Curriculum and Early Years Learning Framework
 2. Build teacher capacity to assess and report student achievement aligned with the Australian Curriculum's achievement standards
 3. Build teacher capacity to deliver quality teaching and learning programs
 4. Provide professional development and opportunities for parents to engage with their child's learning
 5. Collect, analyse and use data to inform classroom teaching and whole school priorities
 - Priority 2: Establish a safe and caring environment that promotes learning
 - Key Improvement Strategies
 1. Embed a whole school social and emotional learning philosophy
 2. Build teachers' capacity to engage students in learning through differentiation of curriculum
 3. Embed whole school Student Wellbeing Procedures
 4. Provide a Response to Intervention model that caters for the individual learning needs of students
- Out of this plan we continue our work in curriculum with critical friend, Bronwyn Macleod, on developing conceptual frameworks that help students to understand concepts and skills that can be transferred across learning. Teachers are supported with planning days to develop their capacity and professional knowledge and practice
- We have establish three Professional Learning Communities across the teaching staff to progress our growth in and actions towards our targets in Literacy, Numeracy and Wellbeing. This is in direct response to the specific actions written in our Annual Action Plan.
- The school is establishing *Positive Behaviour for Learning* (PBL) processes as the foundation to embed a positive learning culture across the school. This is a long term process to ensure consistency of language, practice and embedded practice 'as a way of being not a way of doing'.
- One area we would like to build is our parental engagement. One of our key improvement strategies is to provide workshops and opportunities for parents to engage in their child's learning. Discussion at previous P&C supported this. When asked what they were interested in attending or finding out more about, much is focused around how to help their child at home. We are looking at ways to increase attendance at these opportunities and reach a broader parent audience through other avenues such as social media.
- Current planning is in place to enhance our Cultural Integrity across the school – how we engage with students, families, community to progress Aboriginal / Torres strait Islander understanding as an issue of equity. We are working with Fran Crowe – Indigenous Nan - employed 1 day a week to liaise with families and looking to hold a regular Yarning Circle – Elder leadership group yr 6, to raise student voice
- Our new Blue room - The Directorate supported the school in the construction of a multipurpose space to engage a student one on one with teacher and LSA The 50% teaching position has been advertised and in process.





CORRESPONDENCE IN School Board Members to complete for 2018 appointment

- Code of Conduct for Schools Board
- Conflict of Interest Declaration

CORRESPONDENCE OUT NIL

GENERAL BUSINESS

- **Appointment of Board Chair and Assistant Chair**
School Board Chair – Alison Yaleloglou
Assistant Board Chair – Danielle Searle
- **P&C Meeting**
Alison Yaleloglou will contact Carrie Timmer P&C President to attend P&C meetings

Meeting Closed 5.00 pm

Next Board Meeting 2018 Week 8 Thursday 21 June

Term 3 Week 3 Thursday 9 August

Week 8 Thursday 13 September

Term 4 Week 3 Thursday 31 October

Week 8 Thursday 6 December

Kerri Clark

Principal

Kerri Clark

DL

Acting Board Chair

Danielle Searle

21/06/18

21/06/18



