



## Theodore Primary School Board Minutes - 30 November 2021 Online via Google Meets

<b>Attendance</b>	Debbie Martens, Charisse Enrique, Alison Yialeloglou, Sue Farrelly, Katya Drake, & Rose Rodriguez (Minutes)
<b>Meeting Opened</b>	3.40pm
<b>Apologies:</b>	Gavin Haywood
<b>Conflict of Interest</b>	Nil

### **Student Prime Ministers Report: Jaycee Keed and Chimmi Lhazin**

*We would like to acknowledge the aboriginal custodians of the land, the Ngunnawal people. It is very important that we recognise the land we live, learn, and do many more things on is, was and always will be Aboriginal land. We would also like to acknowledge the elders for holding the wisdom and knowledge that has been passed on from generation to generation, and the Aboriginal leaders past, present and emerging, and would like to thank them. And would like to acknowledge any aboriginal or Torres Strait islander people who are here watching this video today.*

### **Transition Back to Face-to-Face Learning**

The transition back to face-to-face learning was very good. All the year 5/6s were very excited to see their friends and adjusted well to the covid rules/expectations when they returned to school, particularly cohorting.

### **Online Learning**

Jaylee and I went to a Ministers Student congress with 80 or so people from different schools in Canberra. They asked questions and taught us things about online safety and about the wellbeing of ourselves and other children. It was a great experience!

### **Bandana/Mufti Day**

The Ministry of Social Services had a successful Bandanna/Mufti Day fundraiser when all students returned to face-to-face learning. We raised our grand total of \$1,958! Well done everyone!

### **Community Library**

The Ministry of Education has been working on the community library that will be placed at the front of the school. They have recently painted and chose the winning design from the competition earlier this year. It will be ready for the community to use at the start of 2022.

### **Market Day**

Market day was a great success! 5/6 unit worked hard at organising and preparing for their stalls as well as a fantastic job running them with their groups. The weather was perfect for the whole school to enjoy the fun games and food stalls available. A lot of students enjoyed visiting other stalls and enjoyed the activities and food such as: Choc Toss, the bakery, Fizzy Throw, Fact or Fib, Slushies, DIY Slime Design, What's in the Box? And many more. The kindergartens enjoyed the day as it was their first time! They even made us a large card thanking us. (Show amazing cards!)

### **Graduation**

Graduation is in 2 weeks, and we cannot wait! Lately we have been practising and preparing for graduation, particularly our year 6 song and seating arrangements. This has been such a great time here at Theodore and we are nervous/kind of excited for our journey to high school!

The saddest part is that we are leaving everything and everyone behind. It has been an honour being Theodore's Prime Ministers of 2021 and leading the whole school in all sorts of fun events this year.

*On behalf of the School Board, thank you student Prime Ministers for your great presentation and your commitment to the school board for 2021. Board Chair Alison Yialeloglou*





## Minutes of Previous Meeting

19 October 2021

Passed

Katya Drake

Second

Charisse Enrique

### Business Arising

- Open Action** Sustainability Thermal Comfort project:  
**Discussion** Progress on the installation of Thermal comfort fans in Preschool, School Hall and Library buildings.  
**Action / office update** Infrastructure & Capital Upgrades have advised that contractors will commence works on 20 December 2021 with work being completed within 3 days. Project cost to the school is \$15,000 to be paid with FIT funds.
- Open Action** Upgrade of senior girls' and boys' toilets and Junior block staff toilets:  
**Discussion** Progress of works  
**Action/office update** Infrastructure & Capital Upgrades have appointed *Cobul constructions* for the project which will commence on 20 December 2021, completion 11<sup>th</sup> February 2022. Capital Upgrades have advised that the cost of temporary toilets for students returning to school in 2022 will be \$32,000 for a period of 10 days. Capital Upgrades requested that Theodore PS fund this cost. The Principal and Business Manager advised that Theodore PS is not able to fund the cost of the temporary toilets. To support the project, the Executive Team will implement a plan for the use of the toilets during student breaks for the 10 days of the project.
- Open Action** External painting of School buildings:  
**Discussion** Progress of project  
**Action / office update** Infrastructure and Capital Works (ICW) are in the process of seeking tenders for the painting works. We are advised the painting will commence during the January 2022 school holiday break.





## Finance

### 2022 Proposed Budget

On 29 November 2021, Theodore PS School Board members were provided with the 2022 Budgeted Summary Finance report (profit & Loss) for review and discussion. Business Manager, *Rose Rodriguez*, discussed the 2022 proposed budget on 30 November 2021 in full detail with all school board members present at the meeting.

Discussion: Operating expenses deficit of (\$90,094) included the \$80,000 reserves, stated in the 2022 budget, to support 2021 staffing deficit. Reserves of \$120,000 for 2023 included \$100,000 staffing and \$20,000 upgrade of student chrome books.

School Board members expressed satisfaction with the decisions made for the 2022 proposed budget for Theodore PS.

### Summary of accounts 2022

Operating results	(98,399)
Reserves	\$120,000
Accumulated Funds	<u>\$251,427</u>
Total Summary accounts	\$273,028
Bank account projected balance 31 dec	\$237,028
Working Capital	\$50,908
Balance available for re-investment	\$102,120

### 2022 Proposed Budget approved

Principal *Debbie Martens*



Date 6/12/2021

### 2022 Proposed Budget approved

School Board Chair *Alison Yialelglou*



Date 03 DECEMBER 2021

## Compliance Checklist

The release of the new compliance checklist for 2021 has been delayed. The directorate advises that the new self-assessment tool will be available for the 2022 school year.

## 2021 Grants

**Active Travel Grant** 'Promote and support active\_Travel' \$1500 Grant Completed  
Purchase of Marlin Bikes for the schools Bike program

**Fresh taste** 'Promote Kitchen Garden' \$500 Grant Completed  
Purchase of 'Compost Bins for each class'

**Australian Sports** 'After school sporting program' \$5000 Grant Completed

The program has not been implemented due to Covid restrictions. ASC advised the school that they could not rollover the funds to implement the program in early 2022. The grant is acquitted, and ASC will invoice Theodore Primary School \$5000 to be paid back to ASC. Theodore PS will look at a sporting grant again in 2022.

**Sporting Grant** 'Term 4 Sporting Grant' \$3200 Grant will be acquitted end of term 4 '21  
Sports programs included for term 4 Little Athletics, Cricket Australia. TBA AFL & Ultimate Frisbee.

Passed  
**Alison Yialelglou**

Second  
**Sue Farrelly**





## Principal's report

### End of year events

There are 3 weeks of this school year to go! It has been a challenging year with remote learning and then transitioning back into on site learning. We are crossing our fingers and looking forward to the 2021 end of year events. Our Market Day was very successful on Monday. The whole school picnic/ concert and Year 6 Graduation are all planned to go ahead, and we are excited about this. Let's hope that the weather is kind for our picnic and that we manage to miss any Covid outbreaks.

### 2022 staffing

We are delighted to welcome Ellyn Cilliers to our staff as a permanent teacher in 2022. Ellyn took over a 3/4 class after Mary Pezzella left at the end of term 2 this year and has been remarkable considering that she only graduated this year. Apart from Ellyn we have no new staff in 2022 which is fantastic as it means a lot of stability for Theodore PS. Two of our teachers, Annette Schubert and Cate Whelband will return from maternity leave in term 2 next year. Our class configurations will be:

- 3 x 5/6 classes
- 4 x 3/4 classes
- 3 x 1/2 classes
- 3 x Kinder classes
- 2 x preschool classes
- 1 x LSU
- Specialist program – PE, Arts, Sustainability

### Inquiry Learning

The teachers are currently in the research phase of exploring more about Inquiry learning and how it would enhance teaching and learning at Theodore PS. We are reading the book 'The Power of Inquiry' by Kath Murdoch. Each week we read a chapter and discuss this in small break out groups in our online staff meetings based on the following prompts:

What resonates with us about this chapter?

How would this fit in at Theodore PS?

Wonderings?

### Amended School Improvement Plan (SIP)

Our current School Improvement plan has 2 priorities:

#### Strategic Priority 1: Provide a positive learning environment for all stake holders

##### Strategies

- Implement a consistent SEL approach across the school
- Continue to embed PBL framework across the school
- Implement student wellbeing and special needs procedures
- Develop, implement, and review staff wellbeing plan
- Review and develop a cultural integrity action plan





## Strategic Priority 2: Improve student learning outcomes in reading and writing

### Strategies

- Data tracked, analysed, and implemented through a spiral of inquiry approach in PLTs to improve student outcomes in reading and writing
- Develop a whole school belief and practice statement in reading and writing
- Develop a consistent whole school pedagogical approach to literacy using research based best practice
- Implement a structured approach to teacher professional development through coaching, mentoring and spiral of inquiry
- action plans
- Measure and track perception data to inform school improvement in reading and writing

As we come to the end of this year the leadership team looked at our current School Improvement Plan. We explored multiple sources of data we have collected from external assessments such as NAPLAN and BASE (kindergarten assessment) as well as internal data from PAT Maths, PAT Reading, running records, writing samples moderated with our school rubrics and perception data. We noticed that reading and writing are improving but that our Maths data is not as positive.

We propose to add a third priority to our plan if the Board approves. This priority will be as follows:

### Priority 3: Improve student learning outcomes in mathematics

The statement below details our vision for how this priority will change the experience of school for our students.

Students learn to use mathematical strategies to solve problems in written and mental formats. Students transfer mathematical strategies to real world contexts. Students develop confidence in their ability to think mathematically and use mathematical strategies.

Student outcomes to be achieved through this priority include:

Increase the number of students achieving at or above expected growth in mathematics in NAPLAN from years three to five.

- Increase the number of students achieving at or expected growth in Mathematics in PAT Maths in years 3 to 6
- Increase confidence in using mathematical strategies.
- Increase growth in students achieving at or above expected growth in mathematics in kindergarten as measured by BASE
- Increase the number of students agreeing that they receive helpful feedback.
- Increase the number of parents who agree that their child's needs are being met by the school.

### Targets/Measures to be achieved by 2023

#### Student learning data

**Target or measure:** 45% of year five students will be achieving at or above expected growth in mathematics from years three to five.

**Source:** NAPLAN

**Starting point:** In 2018 the number of students achieving at, or above expected growth was 38%.

The average growth for 2017-2019 was 42.6% compared to an average growth in statistically similar schools of 56% in the same time period.

**Target or measure:** 68% of year three to five students will be achieving at or above expected growth in mathematics.

**Source:** PAT Maths

**Starting point:** In 2021 the number of students achieving at, or above expected growth was 60%

**Target or measure:** 83% of kindergarten students will be achieving at or above expected growth in maths

**Source:** PIPS/BASE

**Starting point:** In 2017 the number of kindergarten students achieving at, or above expected growth was 73.0%. The average growth for 2017-2019 was 79.13%. In 2020 a new assessment called BASE replaced the PIPS testing.





## Perception data

**Target or measure:** 85% of students agree that teachers give quality feedback.

**Source:** School Satisfaction Survey

**Starting point:** An average of 80% measured across 2016 – 2018.

**Target or measure:** 87% of parents who agree that their child's learning needs are met at the school.

**Source:** School satisfaction Survey

**Starting point:** An average of 83% measured across 2016 – 2018.

**Target or measure:** 75% of students from K-6 indicate that they are improving as mathematicians.

**Source:** In school survey

**Starting point:** 2021 baseline data.

## School program and process data

**Target or measure:** Students K-6 articulate the strategies they are using when solving mathematical problems.

**Source:** in school survey / conferencing question

**Starting point:** 2021 baseline data

A copy of the full amended School Improvement Plan is tabled.

Passed Alison Yialelglou

Second Sue Farrelly

## ACT Public Education Award

I feel very honoured and humbled to be the winner of the 'ACT School Leader of the Year in the 2021' ACT Public Education Awards. Nathan and the leadership team nominated me for the award. The nomination is in itself a huge honour. A leader is only ever as good as their team, and I am truly privileged to work with the greatest, most professional, caring and hilarious team of leaders and staff at Theodore PS. They make leadership easy!

I would like to formally thank the School Board, P & C, and the Theodore community for their support over the past 3 years. They haven't always been easy years with many challenges to overcome and it took a little while to win the community over, but now I feel they are our greatest advocates. It truly is a pleasure to be the principal of such a wonderful school.

**Debbie Martens**

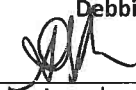
**Principal**

The *School Board* would also like to congratulate Debbie Martens (Principal) on winning 'ACT Education School Leader of the Year 2021'. Debbie has given full support to her staff in leading the school and creating a great environment for students' education and the whole community.

*Alison Yialelglou* 'School Board chair' would also like to thank the School Board members for another year of concerted effort and working together to support our students' education.

**Meeting Closed** 4.36pm

**Principal** Debbie Martens

Signature  \_\_\_\_\_

Date 6/12/2021

**Board Chair** Alison Yialelglou

Signature  \_\_\_\_\_

Date 3<sup>RD</sup> DECEMBER 2021

