

Theodore Primary School Board Meeting Minutes - 2 November 2023

Meeting Open	3.43pm
Attendance	Nathan Pepper, Charisse Enrique, Alison Yialelgrou, Monique Little, Emma Peel, Vicki Hunt Sue Farrelly & Rose Rodriguez (Minutes)
Conflict of Interest	Nil
Apologies	Jacinta Margaronis
Student Parliament	Representatives are finalising Parliament for 2023 and now working on end of year Market Day event and lunch time clubs.
Minutes of Previous Meeting	3 August 2023
	Passed Monique Little Second Charisse Enriquez
Business Arising	NIL
Finance	

Month Ending September 2023	
Operating Results	(76,667.50)
GST & OTHER Liabilities	(490.60)
Reserves	(115,000.00)
Provisions	(51898.17.00)
Accumulated Funds	(210528.67)
Total summary accounts	(454,584.94)
Bank account	\$454,584.94
September 23	\$1806 Library Trust, \$1000 Donations, \$5662.75 Vol Con

2023 Proposed Budget

On 2 November 2023, Theodore PS School Board members were provided with the 2024 proposed board summary finance report for review and discussion. Nathan Pepper - Principal & Rose Rodriguez -Business Manager discussed the proposed 2024 Budget in line with the current 'School Improvement Plan' and the next 5 year financial plan (2023 to 2028) in full detail with all school board members present at the meeting.

School Board members expressed approval with the planning for the 2024 proposed budget and 5-year financial plan for Theodore PS.

Nathan Pepper to email final School Improvement Plan (SIP) to board members before next meeting.

Passed Monique Little **Second** Sue Farrelly

Budgeted Board Summary Profit & Loss 2024	
Operating Results	\$96,345
Reserves	(\$159,000)
Current Liabilities	\$726
Provisions	(\$47075)
Accumulated Funds	(\$257,459)
Total summary accounts	(\$366,462)
Bank account (projected balance 31 Dec 24)	(\$366,462)

2024 Voluntary Contributions and Library Trust families

Families to be given the option of making donations towards the Voluntary contribution, Library Trust, in any amount suitable. Contributions for 2024 to remain at \$80 for one child and \$130 for two or more children.

Passed Monique Little **Second** Emma Peel





Principal's Report- November 2023

School Improvement

I am pleased to share with you that our next School Improvement Plan is in the final stages of drafting. The new strategic priorities for Theodore Primary School 2024- 2028 are:

1. Improve growth in spelling for all students

Students will:

- Have a range of spelling strategies that they can apply and use independently.
- Experience a consistent approach to spelling instruction throughout their years of schooling as outlined in the Theodore pedagogical belief statement and schoolwide use of spelling strategies and metalanguage.
- Experience success by working towards challenging yet achievable personalised learning goals and receive ongoing specific feedback to further improve their learning.
- Will benefit from Professional Learning Teams (PLTs) that are designed to analyse, discuss and use student learning data to inform future learning in spelling.

2. Improve growth in mathematics (number) for all students

Students will:

- Experience a consistent approach to mathematics instruction throughout their years of schooling as outlined in the Theodore pedagogical belief statement and schoolwide use of number strategies and vocabulary.
- Develop resilience and perseverance in maths learning through the application of the 'Theodore Maths Norms'.
- Experience success by working towards challenging yet achievable personalised learning goals and receive ongoing specific feedback to further improve their learning.
- Have exposure to mathematical understanding, fluency, problem solving and reasoning throughout their years of schooling.
- Benefit from Professional Learning Teams (PLTs) that are designed to analyse, discuss and use student learning data to inform future learning in numeracy.

Renewal of School Vision

Parent Feedback

What attributes or skills would you like your child to leave Theodore Primary School with?

- Confident & resilient, aware of others (empathy, kindness), transferrable skillset (problem solving, communication, perseverance), academic abilities (literate and numerate).

If you were looking at a great lesson in our school, what would you see?

- Hands on, interactive, personalised learning.

How is Theodore Primary School different to other schools?

- Sense of community, approachability, communication & engagement of teachers





Student Feedback

How would you like others to describe you when you leave Theodore Primary School?

- Kind, nice, friendly, happy, funny.

What would you like to be able to do when you leave Theodore Primary School?

- Interpersonal skills or learning related

What helps you to enjoy learning?

- Fun, hands on, choice, working with others, having teacher support

What makes Theodore a great school?

- extra curricular (life of the school) bikes, sport, gala days, breakfast club, camps, teachers, community.

School Upgrades

- The new **shade sail** in preschool has now been completed
- The **digital sign** is set to be installed during term 4. Artwork to the right.
- The school has a design for **Nature Play** space. We are currently seeking quotes for the work with the aim for this to be completed during the January school holidays, ready for students in 2024.
- Capital Upgrades submission new Junior Play Equipment



Preparations for 2024

- At present we have an enrolment projection of 260 students in 2024.
- We will be farewelling **Vicki Hunt** at the end of 2023.
- We will welcome **David Livingstone** in 2024. **Alice Nordin**, who was due to commence at Theodore in 2024 has started at our school this term.
- We currently have two school leader positions advertised- Junior school and Community and Wellbeing Coordinator.
- Class configurations:

Junior School

- 2 x preschool
- 1 x kindergarten
- 1 x K/1
- 1x 1/2
- 2 x year 2

Senior School

- 3 x 3/4
- 3 x 5/6
- 1 x Small Group Program (formally Learning Support Unit)

Finally, thank you to our amazing P&C. The Colour Explosion Fun Run, held in week 2 was, as some students described, **"the best day ever."** The event was extremely smoothly organised, there seemed to be plenty of volunteer support and most importantly the students had so much fun! We are also so appreciative of the generous gift for World Teacher's Day that the P&C provided the staff. We feel very lucky and supported!

Yours sincerely

Nathan Pepper

Principal- Theodore Primary School

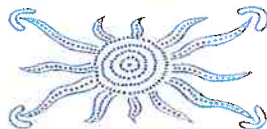
Pass

Alison Yialelglou

Second

Emma Peel





Teacher's report

Term 2 Events

Sport

- Athletics Carnival
- Oz tag Gala Day
- Sullivan Shield Gala Day
- Zone and ACT Cross Country - Tracey organised for the state.
- Lacrosse Clinics
- Roo's football clinic
- Softball clinics
- Volleyball clinics

The Arts

- Musica Viva Performance *'Timmy and The Breakfast Band'* a very positive engagement by students
- Combined Band Held at Theodore PS
- Kulture Break Final performance held at the Royal Theatre, students from all over Canberra attended. Great experience had by all involved.

Excursions

- Yr 5/6 Old Parliament house Australian Democracy
- Yr 1/2 Botanical Gardens Changing landscapes and weather patterns.
- Yr 3/4 Botanical gardens Lifecycles
- Yr 5/6 Space visit incursion
- Yr 3/4 Theatre

Rostrum

Theodore PS will be hosting the Quarter finals during week 10. Student **Harper J** in 3/4H participated on behalf of Theodore.

Students Reports

End of year student reports will be emailed home in week 10 term 4.

School Review

During week 7 teaching staff and Executive team all united in reviewing and reflecting on the school review. Staff expressed positive feedback and a positive school culture. Recommendations will lead Theodore PS forward.

Terms 3 & 4

COMMUNITY EVENTS

- Slicing and Dicing night - Maths across the curriculum
- On The Same Page - Reading Night - Literacy Strategies
- Disco - P&C
- First Nations BBQ
- Book Fair
- Colour Run
- Jeans for genes fundraiser

CLASSROOM EVENTS

- Menslink and Ladieslink
- 100 days of kindergarten
- Year 6 transition visit to Calwell
- Preschool transition visit
- Preschool Gardening
- Science enrichment day - ANU and Lake Tuggeranong College





TEACHER LEARNING

- On Country Grinding Stones walk
- Team Teach Professional Learning

ARTS

- Kulture Break, Years 3 to 6
- Limelight Choir
- Concert for Goodwin – Ukelele Band

SPORT

- New Theodore PS sports team shirts
 - Sports Clinics
 - Gala Days
- Proudly purchased by P&C - THANK YOU
Volleyball, Softball, Golf
Netball and soccer, touch footy, Raiders Tag

Teacher's Vicki Hunt Charisse Enriquez

General Business

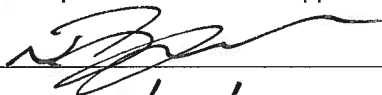
Excursion Audit

Theodore PS underwent an Excursion Audit as part of 9 schools chosen in the ACT. The outcome was that positive processes and procedures are currently in place. Areas of improvements, parent volunteer forms to be completed by parents who participate in supporting excursions and school events, communicating Risk Assessments to parent volunteers.

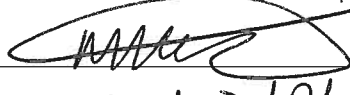
Next Meeting 7 December 2023

Meeting Closed 5.15pm

Principal Nathan Pepper


Date: 22/02/24

School Board Chair Monique Little


Date: 22/02/24



