



## Theodore Primary School Board Minutes

Thursday 29 October 2020

Attendance	Debbie Martens, Nathan Pepper, Jessica Crilly, Alison Yialeloglou, Katya Drake, Sue Farrelly & Rose Rodriguez (Minutes)
Apologies	Danielle Searle
Chair	Katya Drake
Meeting Open	3.30pm

### Year 6 Prime Ministers Ethan & Arijana

- Parliament is on hold while year 5/6 students work on Market Day in week 7 to raise funds for year 6 Graduation
- The Ministry of Health and Wellbeing fundraised approx. \$207.00 for new POD equipment.
- The Ministry of Environment, Mrs Menzies and Amiee Shires organised a fruit salad day week 3 to raise money for our chickens and ducks. We raised \$251.00.
- The Ministry of Art has been successful with a submission to Bunnings for a donation of outdoor paint which will support the project to paint surface games outside, such as hopscotch, twister and giant snakes and ladders.
- Year 5/6 students have successfully reached their goal of collecting PBL tokens. We are looking forward to our reward of a disco in week 5.
- We are excited about organising NAIDOC rotations day for Kindergarten to year 6 in week 5. We are planning to invite Indigenous Community members to support us with the Indigenous activities.
- Prime Ministers are also planning on holding a sports day in week 8. With COVID restrictions, the whole school missed out on having our yearly Athletics Carnival.
- 2020 Parliament is discussing some ideas to support the 2021 elected Parliament. We would like to pass on ideas such as opening the canteen at Theodore or lunch orders from Calwell High school canteen. We would like to start to investigate upgrading the space behind the Library and running new clubs during break times. We could possibly add big ball games such as football or soccer and, with the support of teachers, run the games during break times. One of the things that didn't quite happen this year was adding more bins around the school, especially around the senior grass area.

**Minutes of Previous Meeting** Thursday 10 September 2020

**Passed:** Jess Crilly

**Second:** Alison Yialeloglou

**Business Arising** Nil

### Finance

At the end of September 2020, the school underspent compared to the year to date budget. The assets ledger was overspent due to the purchase of student ICT devices. The school underspent on professional development for staff due to COVID 19. Utilities also underspent. The school's external income (afterschool care) is down due to COVID 19. Comms@Work has paid \$1340.00 for Hall Hire prior to COVID 19, 4 Feb to 14 March 2020. Hire fees have been waived until March 2021 due to COVID 19. The school holds a bank balance of \$301,300.00 including Discretionary Funds of \$173,411.00.

**Preschool portable internal painting** Preschool P&C will contribute \$5000 towards painting the internal of the preschool portable building with the school contributing \$2800 towards the total cost of \$7800.

### Projected Budget 2021

The Directorate of Education is moving forward to a new staffing model using a dollar value instead of points. The newly implemented SSME staffing program will support the move. 2021 calculations project an over budget in staffing due to the Directorate's promise of the Community Liaison Officer during the school's 2019 crisis year. We have placed \$80,000 in reserves to support the over budget in staffing.

All School Board members present today have approved the projected 2021 budget.

**Passed:** Sue Farrelly

**Second:** Alison Yialeloglou





## Principal Report to the school Board 29 October 2020

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### Staffing Updates

This term I am taking 4 weeks of Long Service Leave beginning next week. During this time Nathan Pepper will be acting Principal and Jodie White will be acting Deputy Principal.

We worked with the ACTED finance section to plan our staffing for next year. Unfortunately, due to reduced enrolments across the school we will have to refigure our staffing for 2021 or face a substantial debt. We expect to have only two Kinder classes next year and at this stage only three year 3/4 classes if our numbers remain as they are currently. We also expect to reduce our executive team by one SLC. The exact configurations will depend on parent responses to our 2021 enrolment information.

### World Teacher's Day

Tomorrow is World Teacher's Day. The executive team have organised an afternoon tea tomorrow and made acknowledgement cards for all staff, teachers, admin and support staff. It has been a difficult year this year with COVID but an even more difficult year for staff at Theodore in 2019. We felt everyone deserved a big thank you for their positivity and hard work.

### 2020 School Satisfaction and Climate Survey

Early results from the 2020 School Satisfaction and Climate Survey are quite promising, and many areas have improved from last year.

#### Parent survey results improved in the following areas:

- This school works with me to support my child's learning
- This school takes parents opinions seriously
- My child likes being at this school

#### Staff survey results improved in the following areas:

- Student behaviour is well managed at this school
- Staff are well supported at this school
- Students feel safe at this school

One of the areas in which our results were low was in the area of the availability of healthy food at the school. This can be interpreted in number of ways (eg. lack of a canteen) however we are already working towards improving this through signing up to Fresh Tastes. Aimee and Brita are taking the lead on this and have started putting things in place such as nude food days and growing food in the kitchen garden. We will expand this next year through introducing the traffic light system and having healthy lunch days.





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## General Business

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### Policies update

After working through Theodore's midyear compliance check list, some school policies required updating. To date the following policies have been updated and approved by the school board.

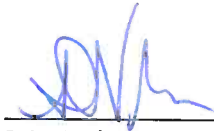
- THDP Assessment and Reporting Policy and Procedures
- THDP Class Formation Policy and Procedure
- THDP Uniform Policy and Procedure
- THDP Head Lice Policy and Procedure

### Upgrade of play area behind Library

The proposed development of a Nature Play area behind the Library is now on hold. This project was to involve the COVID 19 maintenance team from the Directorate, but unfortunately the team is being dispersed. The Nature play area is included in future planning. We will look at applying for the Nature Play Grant early in 2021 to support with the creation our own Nature Play area for our students.

**Meeting Closed** 5pm

**Next Meeting** 10 December 2020 Breakfast at the Public Place Chisholm at 8am



Principal

Debbie Martens



Acting Board Chair

Katya Drake

18 / 2 / 2021

18 / 2 / 2021



