

## INTRODUCTION

The Education Directorate and all its settings continue to take precautions to limit the spread of COVID-19 to keep our community safe. This *COVID 2022 Term 3 Commencement Update* reviews the requirements to keep our schools and workplaces safe. It is guided by and complies with:

- ACT Public School COVID-19 Management Plan
- National Framework for Managing COVID-19 in Schools and Early Childhood Education and Care Settings
- Australian Health Protection Principal Committee.
- Public Health Emergency Direction Notifiable Instrument NI2021-713 regarding mandatory vaccination at relevant sites
- Chief Minister and Head of Service advice and directions
- ACT Health advice
- Safe Work Australia guidance
- WorkSafe ACT requirements
- Service continuity planning at Government, Directorate and School levels
- Current known information about:
  - Current and emerging needs of our staff, students, and their families
  - Effectiveness of controls to prevent virus incursion into our schools and colleges
  - Management of incidents of virus incursion into our schools and colleges
  - Transmissibility and severity of current delta and omicron variants
  - Community transmission in the ACT and nation-wide

## SCHOOL INFORMATION

School / College	Theodore Primary School	Network	Tuggeranong	Director School Improvement	Sue Norton
Principal	Nathan Pepper	Deputy Principal	Melonie Lloyd	Business Manager	Rose Rodriguez

## CONSULTATION

In ensuring workers can shape health and safety decisions and actions taken in their workplaces, we consult on the identified hazards and risks; selection of controls these risks; and assessment of the efficacy of such controls. This document has been discussed with the workers and their representatives.

Health & Safety Representative (HSR)	Aimee Shires	Health & Safety Representative (HSR)	
Deputy HSR	Rose Rodriguez	Deputy HSR	
Union Delegate	Eliza Birse	Union Delegate	

## BASELINE RISK CONTROLS

There have been changes to the baseline risk controls as we transition to a COVID smart approach. COVID smart behaviours should be encouraged, including physical distancing where possible, practicing good hand and respiratory hygiene practices, and staying home if unwell.



[Physical distancing where possible, staying home if unwell, hand hygiene, environmental cleaning, ventilation]

## ADDITIONAL CONTROLS

When there are high numbers of COVID-19 exposures at an ACT Public School, consideration will be given to whether any of the following additional COVID-19 Safety Measures should be temporarily reintroduced, with authorisation from the Education Directorate COVID Response Team. These measures aim to limit the potential for further transmission and will generally be limited to a short period of time (eg 1-2 weeks).

- **Additional testing recommendations** - such as to test before returning to school and again in 48 hours.
- **Masks** - Staff, students in years 7-12, and visitors may be asked to wear a mask when indoors and when physical distancing of 1.5 meters cannot be maintained.
- **Limiting parents and carers on site** - Parents and carers may be asked not to attend a school site without an appointment.
- **Cancelling permitted activities** - Any of the permitted activities outlined below, may be cancelled or rescheduled to another date.

- **Cohorting** - It *may be* necessary to cohort a particular class or year level so that they don't mix with other students or staff across the school.

**Remote learning** - Some or all students may need to return to remote learning for short periods of time. This measure will be limited as much as possible, however may also be enacted in response to workforce shortages arising from COVID-19.

## PROVIDING INFORMATION ON COVID-19

The Directorate communicates required information with regard to COVID-19 directly to workers via email and intranet announcements, via Principal messaging, and consultation with worker representatives and unions.

## RAPID ANTIGEN TESTING

Rapid Antigen Tests (RATs) will continue to be available and provided on an as needed basis for all staff and students in ACT schools - government and non-government, for term 3. Participation in Rapid Antigen Testing is voluntary. RATs are available at schools for staff to take home for self-administering.

Positive test results are to be reported to the school in accordance with documented procedures, and staff are to comply with Public Health Directions regarding declaring test results and isolation requirements.

## HOUSEHOLD CONTACTS

On 20 April 2022 the ACT Government endorsed ACT Health's recommendation to change the public health directions for COVID-19 household contact quarantine. As per this agreement, from 26 April 2022, household contacts are no longer required to quarantine provided they comply with certain requirements:

- Have no symptoms of COVID-19
- Wear a facemask in indoor settings. This applies to students in years 7-12
- Work and/or study from home where it is practicable to do so
- If seeking to attend work or study – where it is not practicable to do so from home – undertake RAT testing every 48 hour
- Test before entering an unavoidable indoor gathering
- Not enter a high-risk setting – which does not apply to education settings
- Minimise social contact and movement in the community

## END OF YEAR SCHOOL EVENT PLANNING

The Directorate are currently reviewing the End of Year event guidelines to enable schools to adequately plan and prepare for such events. Events such as school formals, graduation ceremonies, end of year school assemblies etc *can* be planned for but *may be subject to change* depending on relevant Public Health advice and risk of exposure and transmission at the time of the event.

## VULNERABLE EMPLOYEES

The Australian Health Protection Principal Committee is the decision making committee for Australian health emergencies and has provided criteria for people who are considered at higher risk during the COVID-19 pandemic. These people need to take additional steps to look after their health and safety during COVID-19. The following groups of people are identified as vulnerable employees in relation to COVID-19:

- Aboriginal and Torres Strait Islander people 50 years and older with one or more chronic medical conditions.
- People 65 years and older with a chronic medical condition
- People 70 years and older
- People with compromised immune systems
- People who are pregnant

Any employee who identifies in one or more of the vulnerability categories should discuss with their manager how risks are to be managed. Further information on managing vulnerable workers is available: [Measures for vulnerable employees \(sharepoint.com\)](#) For assistance in identifying suitable additional control measures to support a vulnerable employee, please contact [whs.edu@act.gov.au](mailto:whs.edu@act.gov.au) or [hrbp.edu@act.gov.au](mailto:hrbp.edu@act.gov.au)

## MENTAL HEALTH AND WELLBEING

Having lived and worked through the pandemic for quite a while now, it is understandable that mental health, wellbeing and fatigue are fluctuating. Resources for managers/leaders and employees are available by contacting [EIAW@act.gov.au](mailto:EIAW@act.gov.au) and by visiting the [Mental Health and Wellbeing During COVID-19](#) sharepoint site, [ACT Employment Portal](#) and the Employee Assistance Program provider, [Converge International](#).

## EMERGENCY PROCEDURES

If management of emergency procedures in your facility have changed in response to COVID, it is important that this is documented in the CSAP and is well communicated and understood by all people affected by the change. An example of a change may be where evacuation assembly locations are expanded to support the maintaining of cohorting during drills and emergency events. Consideration should be given to whether the emergency or evacuation response will be impacted by a reduction in staffing numbers due to staff absences.

## ON-SITE VISITORS DURING SCHOOL HOURS

Previously onsite visitors to schools has been limited to essential visitors only. In alignment with the National Framework for Managing COVID-19 in Schools and Early Childhood Education and Care Settings updated guidance for visitors has been outlined as follows:

### Essential visitors, volunteers, and VIPs on school sites

- Essential visitors are permitted to attend the school. Essential visitors are any individuals who provides a critical service to a student or staff member, including allied health professionals.

- Volunteers are permitted to attend the school. Volunteers are any individuals who provides a critical service to the school community, including canteen and uniform stores, parent volunteers, and P&C run fundraisers.
- VIPs are permitted to attend the school site by appointment following the usual approval processes.

## Parents and carers on school sites

- Parents and carers can attend outdoor areas of the school site for drop off and pick up, or when attending a permitted activity.
- Parents and carers can enter school classrooms or indoor settings with an appointment, including to access enrolment support, or when attending a permitted activity (see below). Parents and carers can book an appointment with the school via the front office or their child's teacher.
- Parents and carers can attend activities where they are outdoors, outside of school hours, or ticketed.

## While on site all visitors must:

- sign in and out as required by the Working with Children and Young People – [Volunteers and Visitors Policy](#).
- display COVID smart behaviors. Including maintaining physical distancing, hygiene practices and staying away if unwell or presenting with symptoms of COVID.
- maintain physical distancing from other adults and students where possible
- adhere to any local arrangements that may be in place in the school. This might include entry/exit instructions, cohorting arrangements and other COVID-Safe plan arrangements which the school advise of.

## Refusal to adhere to COVID safety measures

Schools are not required to enforce COVID measures but should support visitors to follow the COVID measures outlined in this advice.

If the behaviour of a visitor becomes unreasonable, school staff will follow procedures outlined in the guidance below:

- [Safe Workplaces: how to manage parent or carer behaviour that is unreasonable](#) provides guidance on what constitutes unreasonable behaviour in the school context – which provides preventative and reactive strategies for managing parent behaviour.
- [Unwelcome Visitors in Schools Handbook](#) which includes advice on requesting an individual to leave a school site and where required, directing an individual to leave a school site under section 147 of the Education Act 2004.

## CHECK IN REQUIREMENTS

Check in is no longer required for staff and visitors on school sites. QR codes will continue to be displayed for voluntary use by staff and visitors, as well as by community hirers who may still be legally required to use the Check in CBR app. Timely and accurate student attendance (roll marking) is to be completed for

each class. In addition, permitted activities that involve parents and carers, that are held indoors and during school hours should be ticketed to ensure contact can be made should a COVID-19 exposure occur onsite.

## SCHOOL ACTIVITIES

Additional permissions have been made for school activities for Term 3, this includes parents and carers attending permitted activities where they are outdoors, outside of school hours, or ticketed. Parents and carers must follow COVID smart measures at all times on school sites (physical distancing, hygiene practices, staying away if unwell). Events on school sites that involve the general public can only be held outside of school hours, must have a COVID Safety Plan in Place, and must comply with the [COVID Safe Events Guidance](#).

## FACEMASKS

As of 25 April 2022 11:59pm an update to Public Health Directions removed the mandated requirement for face masks to be worn in indoor spaces at a school or early childhood education and care (ECEC) settings. In line with the ACT Public Service WHS arrangements, all staff should continue to wear masks when physical distancing of 1.5 meters cannot be maintained- e.g., when providing personal care to a student, when working in close contact with other staff or students, or when travelling to excursions.

In addition to the guidance outlined in the ACT Public Schools COVID Management Plan, individual schools may be required to implement further COVID measures on a temporary basis to respond to COVID exposures, new variants, or workforce capacity issues at the local level. This might include temporary re-introduction of the use of face masks in school settings.

Face masks should be worn if:

- You are a passenger in a public vehicle, inclusive of school transport
- A Student in years 7 – 12 become a household contact (for a period of 7 days)
- Physical distancing of 1.5 meters cannot be maintained (for staff)
- Face masks are encouraged to be worn by both staff and students if they feel it is necessary.

Where a group attends an off-site excursion or event, the mask wearing requirements of those settings will apply.

**ECEC & PRIMARY:** The use of masks is not recommended for children in ECECs and children in Preschool to Year 2 because masks are unlikely to be correctly worn by very young children and may represent a choking hazard. Students in years 3 to 6 are encouraged to wear a face mask if they have parent/caregiver consent.

## RISK ASSESSMENT

Identified hazard	Risk factor(s) What can happen and how it can happen?	Impact Outcome What would be the outcome or effect?	Controls used to reduce risks	Risk Rating (RR)			For consideration Can include further risk treatment strategies or a rationale behind no further action.	Risk Rating with additional controls in place			Monitor and Review Monitored by whom? Dates for review
				C	L	RR		C	L	RR	
New COVID-19 variants that are considered more contagious	- High transmission of COVID-19 in school communities	- Increase infection rates - Staff attendance impacted	- Maintain physical distancing when in indoor spaces - Highly recommend mask wearing indoors - Ventilation plans adhered to - Use of full PPE for staff who administer first aid or providing one on one support to any unwell student	3	3	M					
Spread of COVID-19 (coronavirus)	- Workers and students exposed to others who may be carrying the virus. - Contact with surfaces that may contain the virus. - Breathing in infectious aerosols/droplets from the air, e.g. respiratory discharges such as coughs and sneezes	- Workers and students being unwell. - Workers and students being fearful of attending the school. - Anxiety amongst workers and students. - Reduced capacity to deliver education services. - Heightened behaviours by students and/or parents	- Signage and frequently communicated messaging that workers, students and others not to attend the site if unwell. - Clearly communicated processes for visitors to the school site. - Sign-in books and Check-In CBR app available for visitors to use. - Strategic placement of hand sanitiser to promote timely and effective use. - Placement signage to reinforce social distancing and hygiene requirements. - Face masks in use where social distancing of 1.5m cannot be maintained. Disposable masks changed every 4 hours. - Frequent cleaning of high-touch areas. - Disinfectant wipes located at shared use resources such as printers/photocopiers. - Adherence to biohazard waste removal practices for wipes & disposable masks. - Room capacity limited and reinforced with signage. - 1.5 meter spacing including at perimeter for pick-up and drop-off. - Bathrooms well stocked with hand soap. - Drinking fountains restricted and personal water bottles encouraged. - Ensuring adequate ventilation in indoor spaces – opened windows where possible, HVAC systems set to pull	3	3	M					

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			<ul style="list-style-type: none"> <li>outdoor air where possible, monitored with CO<sub>2</sub> monitoring devices.</li> <li>Workers and eligible students are encouraged to access vaccination.</li> <li>Occupational Violence Management Plan and associated procedures and tools.</li> <li>Managing Unreasonable Parent Behaviour Policy</li> </ul>							
Poor mental health and fatigue	<ul style="list-style-type: none"> <li>Ongoing pandemic and restrictions may cause individuals and/or groups to experience poor mental health and fatigue.</li> </ul>	<ul style="list-style-type: none"> <li>Poor mental health and increased fatigue impacting attendance at workplace (absenteeism and presenteeism)</li> </ul>	<ul style="list-style-type: none"> <li>Manager supervision of staff.</li> <li>EIAW Wellbeing Officers conduct check-ins with identified staff.</li> <li>Employee Assistance Program support.</li> <li>Workforce Plans to support continuity of education services during periods of higher staff absenteeism</li> </ul>	2	4	M				
Stress regarding high levels of community transmission.	<ul style="list-style-type: none"> <li>Staff concerned about risk of exposure to COVID-19 in the workplace during period of high community transmission.</li> </ul>	<ul style="list-style-type: none"> <li>Absenteeism and presenteeism impacting continuity of education service delivery.</li> </ul>	<ul style="list-style-type: none"> <li>Availability of Rapid Antigen Testing to assist in screening and reducing COVID positive</li> <li>Ongoing communication of controls implemented to support safety.</li> <li>Workforce Plans to support continuity of education services during periods of higher staff absenteeism</li> </ul>	2	3	M				
Changes to emergency plans.	<ul style="list-style-type: none"> <li>Absence of employees who hold an emergency control role.</li> <li>Changes to procedures to maintain COVID Smart measures.</li> </ul>	<ul style="list-style-type: none"> <li>Ineffective or impaired emergency response (evacuation, lockdown etc)</li> </ul>	<ul style="list-style-type: none"> <li>Review emergency plans for required contingencies.</li> <li>Communicate and practice changes made to procedures.</li> </ul>	3	3	M				
Accuracy of Rapid Antigen	<ul style="list-style-type: none"> <li>RAT kits exposed to temperatures</li> </ul>	<ul style="list-style-type: none"> <li>False negative test result</li> </ul>	<ul style="list-style-type: none"> <li>Suitable storage location and conditions identified at the school.</li> </ul>	3	3	M				

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Tests compromised by incorrect storage.	exceeding 30o C when stored at the school, during transport home and within the home.	leading to COVID positive staff or students attending the school.	<ul style="list-style-type: none"> <li>- Information provided to staff and families about storage requirement to maintain below 30o C.</li> <li>- Alternate option provided for collection where students cannot safely transport RATs home.</li> </ul>							
Exposure to occupational violence and other unreasonable behaviours.	- Parents/carers frustrated by processes and restrictions in place at schools.	- Workers may experience distress and/or psychological injury/illness.	<ul style="list-style-type: none"> <li>- Communications are clear to set expectations.</li> <li>- Unreasonable Parent Behaviour Policy.</li> <li>- Police assistance to be requested where necessary.</li> </ul>	1	2	L				
Transmission of COVID across multiple year groups / cohorts	- Cohorting no longer a requirement under the Health Guidelines therefore a confirmed COVID positive case who attends school while infectious could transmit COVID.	<ul style="list-style-type: none"> <li>- Multiple exposures across various cohorts / year groups</li> <li>- Significant staffing / resourcing impact due to absenteeism</li> <li>- Impact to school operations</li> </ul>	<ul style="list-style-type: none"> <li>- Maintain physical distancing when in indoor spaces</li> <li>- Minimise the length of time multiple year groups / cohorts are brought together.</li> <li>- Household contacts who are unable to work or study from home should follow all Health advice while at school including wearing a mask and maintaining physical distancing</li> </ul>	3	3	M				

Risk matrix											
<b>E:</b> Extreme risk — detailed action plan required <b>H:</b> High risk — needs senior management attention <b>M:</b> Medium risk — specify management responsibility <b>L:</b> Low risk — manage by routine procedures <b>Note:</b> High or Extreme risks must be reported to senior management and require detailed treatment plans to reduce the risk to Low or Medium.				<b>Consequences</b>							
				<b>WHS impact on people</b>	Injuries or ailments not requiring medical treatment	Minor injury or first aid treatment case	Serious injury causing hospitalisation or multiple medical treatment cases	Life threatening injury or multiple serious injuries causing hospitalisation	Death or multiple life-threatening injuries		
					Insignificant	Minor	Moderate	Major	Catastrophic		
Probability	Historical		1	2	3	4	5				

Likelihood	>1 in 10	Is expected to occur in most circumstances	5	Almost certain	M	H	H	E	E
	1 in 10–100	Will probably occur	4	Likely	M	M	H	H	E
	1 in 100–1,000	Might occur at some time in the future	3	Possible	L	M	M	H	E
	1 in 1,000–10,000	Could occur but doubtful	2	Unlikely	L	M	M	H	H
	1 in 10,000–100,000	May occur but only in exceptional circumstances	1	Rare	L	L	M	M	H

Source: Adapted from AS/NZS ISO 31000:2009 Risk Management, and Australian Capital Territory Insurance Authority (ACTIA) Risk Management Toolkit

**NB: The Risk Matrix has been modified to reflect that in the context of health and safety any chance, even a rare occurrence, of a death or multiple life-threatening injury is considered extreme.**

## IMPLEMENTED CONTROLS BY AREA/FUNCTION

Area / function	Use of <b>Elimination</b> strategies to reduce the risk	Use of <b>Isolation</b> strategies to reduce the risk	Use of <b>Engineering</b> controls to reduce the risk	Use of <b>Administrative Actions</b> to reduce the risk	Use of <b>PPE</b> to reduce the risk
Front Office	Workers and students regularly reminded not to attend site if unwell.  Front Office locked down to public access. Enquiries to school taken via email and telephone.	Deliveries are left outside the office and collected after the courier has departed.	Placement of Perspex screens at front desk/counter  Routine use of approved disinfectant by EDU Cleaners for High Touch areas	Placement of hand sanitiser to promote timely and effective use.  Validation that workstations conform with the 1.5m/4sqm distancing requirements.	Staff who accept delivery/receipt of items at public counters are provided with access to masks, gloves and hand sanitizer.
Classrooms	Workers and students regularly reminded not to attend site if unwell.	Room capacity limited where required and reinforced with signage.	Routine use of approved disinfectant by EDU Cleaners for High Touch areas	Placement of hand sanitiser to promote timely and effective use.  Placement of posters to remind students of hygiene practices	Masks to be worn in accordance with Health Directive and/or Directorate advice. Masks will be available for staff and students.
Play equipment	Workers and students regularly reminded not to attend site if unwell.		Routine use of approved disinfectant by BSO		

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Area / function	Use of <b>Elimination</b> strategies to reduce the risk	Use of <b>Isolation</b> strategies to reduce the risk	Use of <b>Engineering</b> controls to reduce the risk	Use of <b>Administrative Actions</b> to reduce the risk	Use of <b>PPE</b> to reduce the risk
Staff rooms / staff kitchens	<p>Workers and students regularly reminded not to attend site if unwell.</p> <p>Gatherings limited by suspending group morning/afternoon teas.</p> <p>BYO food and drinks (no sharing)</p>	<p>Staggering use of facility where possible.</p> <p>Kitchens have been clearly marked with their maximum occupancy to minimise congregation.</p> <p>Room capacity limited and reinforced with signage.</p>	<p>Routine use of approved disinfectant by EDU Cleaners for High Touch areas.</p> <p>Dishwashers are set to hottest settings to effectively sanitise utensils.</p>	<p>Placement of hand sanitiser to promote timely and effective use</p> <p>Placement of cleaning wipes to assist regular cleaning</p> <p>Adherence to 1.5 meter distancing with placement of signage to reinforce distancing requirements.</p>	<p>Masks to be worn in accordance with Health Directive and/or Directorate advice. Masks will be available for staff and students.</p>
Offices	<p>Workers and students regularly reminded not to attend site if unwell.</p>	<p>All offices are clearly marked with their maximum occupancy to minimise congregation.</p> <p>Workstations are separated 1.5m and non-conforming workstations are decommissioned.</p>	<p>Routine use of approved disinfectant by EDU Cleaners for High Touch areas</p>	<p>All offices have been marked with their maximum capacity.</p> <p>Validation that workstations conform with distancing requirements. Non-conforming desks have been identified and will be decommissioned until social distancing restrictions are lifted.</p>	<p>Masks to be worn in accordance with Health Directive and/or Directorate advice. Masks will be available for staff and students.</p>
Meeting rooms	<p>Workers and students regularly reminded not to attend site if unwell.</p> <p>Meetings conducted over MS Teams where possible.</p>	<p>All meeting rooms are clearly marked with their maximum occupancy to minimise congregation.</p>	<p>Routine use of approved disinfectant by EDU Cleaners for High Touch areas</p>	<p>Placement of hand sanitiser to promote timely and effective use (i.e. when entering and exiting meeting room)</p> <p>Placement of signs to promote proper hand hygiene.</p> <p>Placement of signs that indicate room capacity and</p>	<p>Masks to be worn in accordance with Health Directive and/or Directorate advice. Masks will be available for staff and students.</p>

Area / function	Use of <b>Elimination</b> strategies to reduce the risk	Use of <b>Isolation</b> strategies to reduce the risk	Use of <b>Engineering</b> controls to reduce the risk	Use of <b>Administrative Actions</b> to reduce the risk	Use of <b>PPE</b> to reduce the risk
				seating removed to help enforce social distancing.  Placement of cleaning wipes to assist regular cleaning.  Protocols have been established to ensure users clean meeting room facilities before/after use using the supplied wipes.	
First Aid Rooms	Workers and students regularly reminded not to attend site if unwell.	Unwell person isolated to First Aid room	Routine use of approved disinfectant by EDU Cleaners for High Touch areas	Protocols have been established to ensure surfaces are cleaned before/after use using the supplied wipes.	First aid kits have been checked and are fully stocked.  Face masks (including fit test of P2/N95), gloves, hand sanitizer, face shields available to staff administering First Aid and to the person receiving assistance.
Toilets	Workers and students regularly reminded not to attend site if unwell.	Bathrooms have been clearly marked with maximum capacity limits to minimise congregation.	Protocols have been established to ensure users clean meeting room facilities before/after use using the supplied wipes.	Signage to indicate maximum capacity limits  Signage to promote proper hand hygiene	Masks to be worn in accordance with Health Directive and/or Directorate advice. Masks will be available for staff and students.

## BUILDING AND CONSTRUCTION WORKS

Building and Construction works (which includes repairs and maintenance) on schools are only permitted in strict adherence to the **ACT Building and Constructions Industry COVID-19 Requirements**. Principals and Business Managers should not be approving contractors undertaking works on site. ICW, with

their delivery partners MPC and ACTPG, will manage building and construction activities during the lockdown period. If you have any requests for work, these should be made via the ICW Network Officers.

## Check list

Signage	<input type="checkbox"/> Check-In CBR displayed at all entrances <input type="checkbox"/> Posters/signage to remind those with symptoms to not enter <input type="checkbox"/> Posters/signage for hygiene are displayed <input type="checkbox"/> Posters/signage for distancing and room capacity are displayed <input type="checkbox"/> Floor markers provide distancing guidance where required
PPE and cleaning supplies	<input type="checkbox"/> Adequate supplies of hand sanitizer in stock <input type="checkbox"/> Adequate supplies of masks and gloves as determined necessary <input type="checkbox"/> Bathrooms are stocked with hand wash and paper towel <input type="checkbox"/> Disinfectant wipes are located at each printer/photocopier
Procedures	<input type="checkbox"/> All staff returning to the worksite have completed their COVID Safety Assurance Induction check <input type="checkbox"/> COVID Safety Assurance Plan has been completed and provided to DSI and <a href="mailto:eduhealthandwellbeing@act.gov.au">eduhealthandwellbeing@act.gov.au</a> <input type="checkbox"/> High Touch Cleaning Procedures enacted <input type="checkbox"/> Playground Equipment Cleaning Procedures enacted

## Review and approval

Date Safety Plan Completed	
Completed By	
Approved by Principal	
Scheduled Review Date (once a term unless otherwise required)	