



## Theodore Primary School Board Meeting Minutes – 7 December 2023

**Attendance** Nathan Pepper, Charisse Enrique, Vicki Hunt, Jacinta Margaronis, Alison Yialelgrou, Emma Peel, Sue Farrelly & Rose Rodriguez (Minutes)

**Apologies** Monique Little

**Meeting Opened** Approx. 3.45pm

**Student Parliament** School Board members would like to thank **Zoe Margaronis** and **Steven Adoyi** for representing their student body. Zoe's and Steven's participation at the school board meetings throughout 2023 has been informative and reflective of their position within the student Parliament. Congratulations to both Zoe and Steven on Hosting at the schools Christmas Concert – Well done!

**Minutes of Previous Meeting** 2 November 2023 Principal Report – Board approval

**Passed** Alison Yialelgrou **Second** Sue Farrelly

**Business Arising** NIL

### Finance

#### Month Ending November 2023

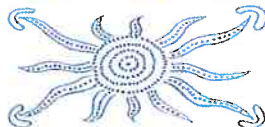
|                         |                 |
|-------------------------|-----------------|
| Operating Results       | (\$112,421.71)  |
| GST & OTHER Liabilities | \$70.72         |
| Reserves                | (\$115,000.00)  |
| Provisions              | (\$51,898.17)   |
| Accumulated Funds       | (\$ 210,528.67) |
| Total summary accounts  | (\$489,777.83)  |
| Bank account            | \$489,777.83    |

#### 2024 Projected Budget additional adjustments

- Nature Play Environment play project, Stage 1 \$25,000 we would like to include Stage 2 extra funding of \$11,000. Seeking approval for funds available Feed in Tariff support project cost.
- Theodore PS successful applicant with the Uni of Canberra Affiliated project . Theodore PS to receive \$150,000 towards cost of program for the next 3 years. Budget adjustment to meet future expense in GL 6000 2024 \$50,000

**Passed** Charisse Enriquez **Second** Jacinta Margaronis





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## Principal's Report

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### School Improvement

#### Priority 1: Provide a Positive Learning Environment

##### Achievements:

- Bronze: 221 (267 in 2022)
- Silver: 212 (248 in 2022)
- Gold: 117 (123 in 2022)
- Platinum: 61 (12 in 2022)
- Double Platinum: 12 (14 in 2022)
- Theodore Learning Skills embedded across the school.

##### What's next?

- Continuation of PBL
- Berry St program introduced in 2024.
- Cultural Integrity plans

#### Priority 2: Improve student learning outcomes in reading.

##### Achievements:

- Growth data in reading
- Embedding of Reader's Workshop across the school
- Development of Literacy belief statement

##### What's next?

- Introduction of Sounds Write synthetic phonics program (K-2)
- Focus on spelling P-6

#### Priority 3: Improve student outcomes in maths

##### Achievements:

- Growth in PAT maths data
- Embedding of Maths Workshop across the school
- Development of Maths belief statement

##### What's next?

- Maths identified as the second priority for the next improvement cycle





## STAFF @ Theodore Primary School 2024

### EXECUTIVE STAFF

|                         |   |
|-------------------------|---|
| Nathan <b>PEPPER</b>    | Principal   |
| Sarah-Jane <b>BROWN</b> | Deputy Principal- DECO, UC Affiliated Schools Coordinator |
| Susan <b>HOUGH</b>      | Executive Teacher- Preschool – Year 2                     |
| Jess <b>CRILLY</b>      | Executive Teacher- Years 3-6                              |
| Alinta <b>TURNER</b>    | Executive Teacher – Wellbeing and Inclusion               |

### OFFICE STAFF

|                         |                                 |
|-------------------------|---------------------------------|
| Rose <b>RODRIGUEZ</b>   | Business Manager                |
| Selina <b>HUTCHINS</b>  | Secretary                       |
| Maria <b>DAL COL</b>    | Administration                  |
| Robert <b>NOORDHIUS</b> | Building Services Officer (BSO) |

### STUDENT ENGAGEMENT

|                       |                                       |
|-----------------------|---------------------------------------|
| Bryce <b>CHIVERS</b>  | School Psychologist (Mon, Tues & Fri) |
| Stacy <b>DINSMORE</b> | Youth Support Worker                  |
| Ellie <b>KENNEDY</b>  | Youth Support Worker                  |

### LEARNING SUPPORT ASSISTANT (LSA) STAFF

|                         |                        |                         |                      |
|-------------------------|------------------------|-------------------------|----------------------|
| Janene <b>JOYNER</b>    | Karen <b>SCHAEFFER</b> | Sue <b>SULLIVAN</b>     | Nicole <b>PARKES</b> |
| Charlotte <b>RAURAA</b> | Emma <b>COOPER</b>     | Maddison <b>HOLLAND</b> |                      |

### TEACHING STAFF

|                                      |  |                                |
|--------------------------------------|--|--------------------------------|
| Preschool<br>(Koalas & Bilbies)      | Bilbies Karen <b>GILL</b><br>Koalas Cate <b>WHELBAND</b>   | Mon & Tues<br>Wed , Thur & Fri |
| Chipala<br>(K / K-1 / 1-2)           | KC Ellyn <b>CILLIERS</b><br>K/1NW Cate <b>WHELBAND</b> & Alice <b>NORDIN</b><br>1/2E Charisse <b>ENRIQUEZ</b>  |                                |
| Yackatooon<br>(Year 2)               | 2A Ashlea <b>ANDERSON</b><br>2C Anna <b>CONNELL</b><br>Brita <b>MENZIES</b> (K-2 Intervention)                 |                                |
| Molonglo/Murrumbidgee<br>(Years 3/4) | 3/4B Eliza <b>BIRSE</b><br>3/4C Alanah- Rei <b>CASTLEDINE</b><br>3/4H Kylie <b>HENNOCK</b>                     |                                |
| Mereki<br>(Years 5/6)                | 5/6B Savannah <b>BURGE</b><br>5/6L David <b>LIVINGSTONE</b><br>5/6CT Jess <b>CRILLY</b> & Alinta <b>TURNER</b> |                                |
| Mingari (Small Group Program)        | Anne <b>SHEEHAN</b>  |                                |
| Specialist                           | PE Tracey <b>KENNEDY</b><br>Library Kathy <b>BARRY</b>   |                                |





## UC Affiliated School Program

Following an application and selection process, our school has been selected to be part of the UC Affiliated Schools Program for the period of 2024- 2026. The UC Affiliated Schools Program is an agreement between the ACT Education Directorate, the University of Canberra and Affiliated Schools and has the purpose to help shape and enhance the future directions of teacher learning and development across the ACT. The school will received \$150 000 over the life of the agreement. As an Affiliated school for the next three years, Theodore will have access to:

- School-based pre-service teacher clinics
- High quality professional experience placements for pre-service teachers
- Teachers as Researchers Program
- Postgraduate Pathways
- Mentoring Program
- Seminar Series/Conference
- Research Program
- Secondments

Finally, I would like to thank the School Board for such a great year. I truly appreciate the support the school and I have received throughout the year. An aspect of our Board that I enjoy the most is how we share the common goal of making Theodore Primary School an even better school and improving the learning and wellbeing outcomes for all students. I cannot wait to continue together in 2024!

Yours sincerely

Nathan Pepper

Principal- Theodore Primary School





## Teacher's report

Reflection over the past year,

- Successes** Whole school outcome has been very successful including the success of the school review. With the first full year out of covid disruptions we have enjoyed multiple excursions and incursions included in for students learning.
- Leave Behind** Teacher shortages resulted in release teachers needing to be pulled from release program to support classes.
- Energised** Junior school teachers attended PL **'Sound Write Program'**. Staff are energized to implement the program to 2024 student learning.
- Staff Self Care** Valuable informal conversations had with Principal, Nathan Pepper, and staff (one on one) recognition of personal achievements. Nathan is an exceptional leader.
- Idea** 2024 – Teacher of the week profile – Display on Library Notice Board and Newsletter to support community to get to know all teaching staff at Theodore PS.
- Resources** 2024, Maths and continue Wellbeing staff/students/community.

Passed

Jacinta Margaronis

Second

Emma Peel

## General Business

P&C members to simplify fundraising initiatives for 2024 and Principal to provide plan of school needs.

Meeting closed 5.20pm



Principal Nathan Pepper

Date : 22/02/24



School Board Chair Monique Little

Date : 22/02/24.



