

School Board Minutes – Thursday 18 June 2020

Attendance Debbie Martens, Nathan Pepper, Jessica Crilly, Katya Drake, Alison Yialeloglou, Sue Farrelly & Rose Rodriguez (Minutes)

Conflict of Interest Nil

Apologies Danielle Searle

Minutes of Previous Meeting

- 14 May 2020

Passed Sue Farrelly

Second Katya Drake

Business Arising

Open Action

LSU Upgrade

Discussion

Progress of LSU Upgrade

Action/Office Update

The internal upgrade of the Learning Support Unit (LSU) has been completed and the hand over took place on 10th June. LSU students and staff settled well in the Chipala Unit combining with Kindy teachers and students during the upgrade. With the transition back to the LSU unit, students settled well in the new learning space commencing week 8 term 2. The outside area of new enclosed playground for the LSU Unit is to be completed with handover week 9 term 2. New relationships were developed during the learning time the LSU Unit spent combined with Kindy. Staff and students would like to continue to grow the friendships.

Open Action

Disability Ramp

Discussion

Progress of Disability Ramp

Action/Office Update

The Disability Ramp is a new addition to allow students in wheelchairs access to the senior girls' toilets and improve their access around the school. Feedback from parents indicates that the ramp has given better access to the back of the hall entrance which is regularly used for after school care. The work on the ramp is to be completed by the end of term 2 with additional alterations to the incline of the ramp in order to comply with government guidelines. ACT Education Directorate is funding the project.

Open Action

Preschool Grounds

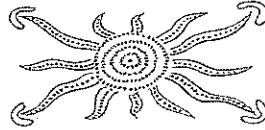
Discussion

Completion of Preschool grounds

Action/Office Update

The finalisation of the Preschool upgrade amendments, being the water tank and tap for wetting of the sandpit, are to be completed by the end of term. The Education Directorate to support the extra funding of the amendments. A brochure of the upgraded preschool has been produced by the school's administration staff for new 2021 enrolments. The brochure has been delivered to community centres, playgroup association, Theodore corner shop, Calwell doctor's surgery and also published on the school's website and Facebook page. A video of the grounds will be organised by Katya, and once completed will be placed on the school's website and Facebook page.





Finance

May Finance Overview

At the end of May 2020, the school operations was overspent to the year to date budget. The assets to date overspend during May was due to the planned purchase of Mereki Unit classroom furniture. The overspend in maintenance was due to the upgrade of the Preschool main building carpet, \$4909, and Internal painting, \$4092. The school holds a bank balance \$313,261. Of this bank balance, the accumulated funds total \$173,073.

ACT Education Directorate Stimulus package Staffing – COVID 19

The Stimulus Package provided Theodore Primary School with an additional cleaner Mon to Fri during school time to clean all the 'high touch' areas and an additional fulltime BSO for a period of 3 months. These extra staff are funded by the Directorate.

ACT Government Stimulus package Financial support – COVID 19

The Stimulus Financial Package support to Theodore Primary school funded the cost of the drainage required at the front of the school to the value of \$7310.

ACT Education Directorate – School Hirers fees – COVID 19

The directorate has advised schools to extend the suspension of school hirers' fees until the end of September 2020. Theodore PS supports the loss of hire fees of potentially \$9500 in order to support families and students accessing an important service. The cost incurred for extra heating and electricity for After School Care will be calculated and the Directorate advised of this as an extra cost to the school.

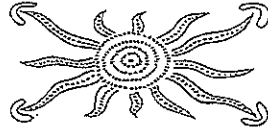
Passed

Alison Yialeloglou

Second

Sue Farrelly





Principal's report to the School Board 18 June 2020

Assessment, Reporting and Interviews

As a result of the disrupted start to 2020, mid-year progress reports will look slightly different this time around. All students will receive a condensed report on their progress and achievement in English, mathematics, health and physical education, art and science. The report will also include grading against the personal and social capabilities as well as a general comment covering all of the areas above. Reports this semester will not include a summary of the student's attendance and will be emailed home on Friday 3 July (week 10, term 2). We will also be rescheduling our parent/ teacher interviews that were originally scheduled for late term 1. These interviews will be using the 'School Interviews' online platform. Information regarding this was sent home in week 7. Interviews will take place on Tuesday and Wednesday of week 2, term 3.

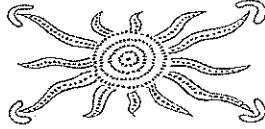
Wellbeing

Students have settled in well through their staged return to school. We have a number of strategies in place to support students as they readjust to being back learning face-to-face. Our two Youth Support Workers, Charlie and Lachie have been running small group movement breaks for students who require this. We are pleased to be able to offer a number of break time clubs across the week. These include, but are not limited to: soccer, dancing, board games, Enviro club, Indigenous activity club, handball and chalk drawing. Since the return of all students in week 6 we have experienced high attendance at these clubs. In addition, our Family and Community Coordinator Aimee, has organised for two targeted intervention programs to commence in the latter stages of term 2. The first of which is the 'BRAVE' program which targets anxiety and supports children to identify the associated emotions and to develop strategies for coping. The second program on offer is 'Seasons for Growth'. This program is designed to support children who have experienced significant loss in their lives. Through the program, children will work with Aimee to develop strategies for navigating these challenging times.

Positive Behaviours for Learning (PBL)

In week 6 we officially launched our positive acknowledgment system as part of the next step in the school's PBL journey. This involves students receiving raffle tickets (soon to be PBL tokens) for demonstrating safe, respectful and learner behaviours out on the playground. Teachers are recording individual student tallies for each of the three expectations for behaviour. Once students have reached 50 tokens for a specific PBL expectation they will receive a bronze award, which includes a certificate and minor prize. As students continue to accrue PBL tokens they are able to progress to silver, gold and platinum levels. Each level consists of a unique certificate as well as prizes which increase in size and regard. The PBL team will continue to monitor the data collected for both positive and negative incidents, which informs future decisions on expectations to focus on and behaviours to address.





School Upgrade Updates

Works and upgrades continue to take place around the school. Following the painting and re-carpeting of the preschool, the internal upgrade to the LSU has been completed and handed over to the school. Students in our LSU now have access to an additional quiet space which can be used for regulation. The upgrade also includes a space for external therapists to utilise when working one-on-one with students when they visit the school. The scheduled upgrade to the fully contained playground for the LSU is ongoing and is due for completion by the end of term 2. Other works around the school include the installation of a mobility ramp at the front of the school and the upgrade of drainage to prevent flooding. Both the LSU and ramp upgrades were funded by the Education Directorate, whilst the drain works were completed as part of the ACT Government stimulus in response to the impact of COVID-19 on the workforce.

Staffing

This term we welcomed Mrs Kellie Stafford to Theodore Primary School. Kellie has joined us from the Newcastle region and is predominantly part of the 5/6 team, sharing a class with Jess Crilly, as well as supporting Mel Lloyd on 1/2LH.

In response to COVID-19, the Directorate has allocated our school with an additional cleaner who maintains the hygiene and cleanliness of the high frequency touch points around the school. The cleaner works from 9am to 3pm and is in addition to the regular cleaners who clean the school after hours. The school has also received an additional Building Services Officer (BSO) as part of the ACT Government's initiative to support workers with casual employment. The additional BSO supports Laurie with the day-to-day upkeep and maintenance around the school.

Bike program

Following the delivery of our class set of bikes in May, students have enjoyed having the opportunity to ride at the bike club run by Mr Muir each Thursday and Friday. Senior classes are also using the set of bikes as part of their in-class PE program. Further to the last Board meeting in May an additional five smaller sized bikes have been purchased for students in the junior school to use. Bike grant final acquittal completed

Debbie Martens
Principal

& Nathan Pepper
Deputy Principal

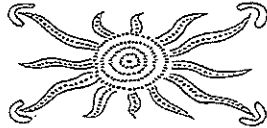
Passed

Alison Yialeloglou

Second

Jess Crilly





General Business

- **Compliance Report Semester One 2020**

The overall rating of the compliance report showed it was partially compliant for semester one 2020. The areas to be actioned will be completed by the end of term 3 to attend to the semester 2 compliance report.

- **Annual School Board report**

The 2019 Annual School Board report is approved by the school board members. Members agreed to include an additional school board progress report of the school's achievements over the past 12 months. Members to forward views to the Principal via email and will be included in the 2019 report.

- **Grant Applications**

Aimee Shires, "Family and Community Coordinator", had the opportunity to apply for a 'Variety Grant' to support students throughout COVID 19 to enhance online learning with ICT devices. Aimee was successful and Harvey Norman provided a TPS student in need with a brand-new laptop. Aimee is also in the process of applying for an 'ACT Road Safety Community' grant to enable the school to build a bike track.

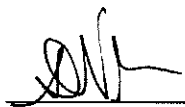
- **Parliament Students to join School Board**

The School Parliament has been working well with the year 5/6 students. Jess will ask the parliament members if they would like to commit to attending the school board meeting. An extra agenda item will be included for a students' report of the school activities.

Next scheduled School Board Meeting

Term 3 Week 3 6 August 2020 at 3.30pm

Meeting closed 4.30pm



Principal

Debbie Martens



School Board Chair

Alison Yialeglou

2 / 12 / 20

11 / 11 / 2020



