



Theodore Primary School Board Minutes **Thursday 6 May 2021**

Attendance Nathan Pepper, Charisse Enrique, Sue Farrelly, Alison Yialeloglou, Katya Drake & Rose Rodriguez (Minutes)

Apologies Debbie Martens

Minutes of Previous Meeting Thursday 18 February 2021

Passed Sue Farrelly **Second** Nathan Pepper

Business Arising Nil

Finance

- At the end of April 2021, the school holds a bank balance of \$366,373 of which \$133,490 are accumulated funds, \$127,495 operating results, reserves \$100,000 and liabilities \$5388. The library trust fund balance is \$1,273.
- Voluntary contributions received to the end of April total \$3,580 with an additional \$2,500 donation from a Theodore family. Voluntary contributions for Term 1 supported the school's Bike Program. New bikes and accessories to the value of \$2,500 have been ordered. Spending of the Term 2 voluntary contributions received, will to be discussed with the Principal and a note explaining the planned spending, will be sent out to the TPS community.
- A donation of \$3000 received from Theodore P&C Association will to go towards funding student resources in the school library.
- The School Board members were advised that the Business Manager and the Principal will review the school budget with the completion of Term 1 census and receiving of the actual SRA funding for 2021.
- The next stage of the school hall upgrades will be cooling, as this is the only area in the school that is not airconditioned. Quotes to be sourced for the BIGAss fans to improve the circulation of the air in hot weather. Approval will be sought to fund this from the Sustainability team. To protect the re-surfaced school hall floor, the BSO will check that all hall chairs have secure leg caps.

Passed Sue Farrelly

Second Katya Drake

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Principal's report to the School Board 6 May 2021

Strategic Priority 1: Provide a positive learning environment for all stakeholders

Positive Behaviours for Learning (PBL)

Following the successful assessment of PBL at Theodore Primary School at the end of 2020, the school is now progressing its focus to the internal settings of the school. This means that teaching staff are now working with their classes to embed the school's expectations of everyone being **Safe, Respectful Learners**. All classes are now framing their 'class rules' to align with the wider whole school expectations and will be displayed using posters consistent with the external settings.

House points continue to be handed out on both the playground and in classrooms. So far this year we have had 70 students reach their bronze (respect) award, 52 students reach their bronze (safe) award, and 87 students reach their bronze (safe) award. This means that students have received 25 tokens in that specific expectation. Data is being collected via the School Administration System (SAS) and is used by staff to deliver targeted teaching in response to the identified 'hot spots' on the playground as well as behaviour types that are occurring. This information is shared with the community via Facebook as 'Theo Thursday', a report from Theo, our PBL mascot.

Social Emotional Learning- Wellbeing

This term we are continuing with our SEL focus on the **Zones of Regulation**. This resource is used across the school, P-6, and is a tool to scaffold students in identifying and managing their emotions. At present, each class across the school has a consistent interactive display to support students in their regulation. SEL lessons, which explicitly teach students how to identify specific emotions they may experience and strategies for responding, are taught once a week and are also tailored depending on the age, needs and SAS data relevant to the class.

In term 2, our Family and Community Coordinator, Aimee Shires, has arranged for the **Understanding and Responding to Feelings and Behaviours** (UR FaB) program to take place at Theodore Primary School. The program runs for 9 weeks and delivers content and strategies for both the students and their parents selected for the program. The focus is on emotional management and provides parents with the opportunity to have time to practise their new learnings with their child with the support of the professionals from the Child and Adolescent Mental Health team.

Cultural Integrity

We are excited to be continuing our cultural integrity journey in term 2. To date, the staff have engaged in two sessions of the **Engoori** workshops. Our next steps are to collaboratively develop the values for which the cultural actions we take are underpinned by. Our Cultural Integrity Coordinator, Zuzette Fahey, Youth Support Worker, Lachie and Principal, Debbie Martens have been running a cultural integrity club at break times. This club welcomes all student to attend and learn more about Aboriginal culture through stories, games, art and yarning.

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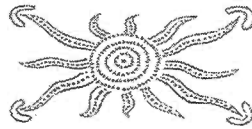
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THEODORE PRIMARY SCHOOL



'A great place to grow up'

Strategic Priority 2: Improve student learning outcomes in reading and writing

Writing conferences

In late 2020, **conferencing** was identified as the next key area of focus to improve student achievement in writing. During 2021, staff have engaged in professional learning to build their capacity to facilitate effective conferences with students. The purpose of conferencing is for teachers to have a short and targeted time with each student where they provide students with feedback on their writing and scaffold students towards identifying and setting goals to improve their writing. The objective of establishing conferencing at Theodore Primary School is to ensure that all students receive personalised learning opportunities which target their area of need. The Literacy Strategic Team have developed a number of professional learnings for staff as well as accompanying resources, including conferencing templates. Teaching staff are carrying out the trial of these resources throughout the term, with a review set for later in the term.

Assessment, Reporting and Interviews

This term the school is working towards sending mid-year reports home to families. Over the next few weeks teachers will be finalising assessment data and begin drafting reports, including receiving report writing days. As was the case in 2020, reports will be emailed home to families via the SAS platform. Families are welcome to receive a printed copy of their child/ren's report upon request.

Strategic improvement

In order to ensure the impact on student learning, teaching teams meet weekly as Professional Learning Teams (PLTs). Each PLT in the school spend this time analysing student learning data and planning intentional next steps for their teaching programs in order to target individual students' needs. Each PLT across the school has an Action Plan which identifies the goal for improved student learning outcomes as well as an explicit plan for how this improvement will be achieved through the selected pedagogy and teaching strategies. PLTs then share this action research with the rest of the teaching staff at the end of the term and identify new goals for the following term.

Staffing

This term we welcome Mrs. Christina Lans to Theodore Primary School. Christina joins the school as an Administrative Assistant two days per week. Ms. Selina Beale has stepped into the full-time position of School Secretary. At the end of term 1 the school farewelled Mrs. Nicole Scandura who has accepted a new role at another ACT Public School and Miss Annette Schubert who has welcomed the safe arrival of baby Nellie.

Nathan Pepper

A/g Principal

Passed Katya Drake

Second Alison Yialeloglou

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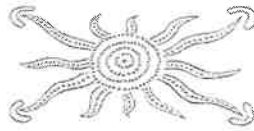
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Policy update

'Using student photos in media procedures'
Rectified on the 6 May 2021


Passed Sue Farrelly **Second** Charisse Enrique

General Business

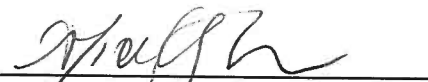
Board members invited the Student Parliament to attend the next School Board meeting. Charisse will organise for the next meeting.

Nominations for one parent position on the school board will be called for in Term 2.

Next meeting Term 2, Week 8, Thursday 10 June 2021
Meeting Closed 4.32pm



Acting Principal Nathan Pepper
29, 7, 2021



Board Chair Alison Yialelglou
29, 07, 2021

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