

School Board Minutes 29 July 2021

Attendance: Debbie Martens, Nathan Pepper, Charisse Enrique, Sue Farrelly, Alison Yialeloglou, Katya Drake, & Rose Rodriguez (Minutes)

Apologies: Gavin Haywood

Conflict of Interest: Nil

Student Prime Ministers: Attending next meeting in week 8 term 3

Minutes of Previous Meeting: 6 May 2021
Passed Katya Drake **Second** Sue Farrelly

Business Arising

- Sustainability – New Thermal Comfort project
EDU sustainability and Theodore Primary School will take part in a joint funding project to upgrade some areas with a new Thermal Comfort system which includes the installation of internal ceiling fans. Areas being considered are the school hall, Library and Yackatoon Unit.
Passed All members at meeting approved the joint funding
- Upgrade opportunity
The Education Directorate is considering funding an upgrade of the Senior boys' & girls' toilets and Chipala staff toilet. After gaining quotes, TPS will be advised if the project is to go ahead.
Passed All members at meeting approved the joint funding

Finance

School Board Finance report June 2021

School Board Finance report June 2021	Contributions	Grants
Operating results \$110,655	Voluntary Contributions \$5,280	Sporting Grant Term 2 \$3,200 Coach based Baseball, Basketball & Lacrosse equipment
Liabilities \$4,774	Donations \$2,500	National Australia Bank \$10,000 Healthy active students – Support Bike program
Reserves \$100,000	P&C Donations \$,3000	Stockland Care grant \$1,000 Breakfast Club consumables
Accumulated Funds \$133,490	Voluntary Contributions \$5,280	Active Travel Grant \$1,500 Initiative active student
Bank Balance \$348,918		Fresh Taste \$500 Initiative fresh food students
Library Trust \$1,273		

Midyear Budget Adjustment 2021	Previous Budget	Budget Adjustment	Difference
Education resources Maths	8,000	3,000	-5,000
Education resources English	Nil	3,000	Additional ledger
First aid	700	1,000	\$300
Recycling	1,200	2,000	\$800
Maintenance	21,500	26,500	\$5,000
Repair maintenance equipment	Nil	2,000	
Student gifts awards	Nil	500	
Subscription and publication	13,000	4,000	-\$9,000

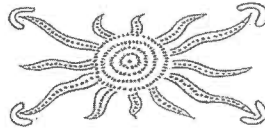
Passed

Alison Yialeloglou

Second

Charisse Enriquez





Principal's report to the School Board

School Improvement Visit

Last Wednesday 21st July we had a group of principals, learning coaches and our Director of School Improvement (DSI), Sue Norton, visit our school to check on how we are going with our Professional Learning Communities (PLC). The Directorate has a focus across ACT schools in embedding the PLC approach. Successful PLCs have the following guiding principles:

- Strongly led, planned and supported
- Strong purpose, linked and coherent, with frequent, consistent times and structures
- Focus on empowering educators to address needs related to their learners
- Use processes of reflection and inquiry
- Use multiple sources of evidence
- Are respectful and challenging
- Exist in a culture of collaboration
- Are accountable for impact
- Build actionable knowledge and skills

The visitors spoke to the leadership team, then observed the Reading Café and the 5/6 classes during their reading workshops and then spoke to the Year 5/6 teachers about the impact of PLCs on the teaching and learning in their classes and across the 5/6 team.

We received some very positive feedback. They were impressed at the level of learning engagement of students, and that students were able to articulate where they were at and what they needed to do to improve. Teachers had a deep understanding of their students and used data to identify student need and plan next steps in teaching. Teachers felt supported and challenged in their PLC team. Meetings are regular, focused on teaching and learning, well organised and encourage collaboration.

Nathan and Deb are also attending school improvement visits in other Tuggeranong schools where we can learn from them and also provide these schools with valuable feedback.

Book Week

There is a lot happening this term for the students. We are also hoping to have our families involved in some whole school events. Book Week is in week 7 (Mon 23- Fri 27 Aug). There will be a focus on reading via a Readthon for students where they record the number of minutes they read. This information will go out soon and will start next week. There will be the usual book fair and focus on reading the CBCA award books. Teachers will be dressing up each day and there will be a student Book Week parade on Friday morning in the shade shelter.

Writing Festival and Learning Journey

We are also highlighting writing this term. All classes are focusing on writing each day from 10-11am, with support staff and specialist teachers spread across the school to provide extra support for students with their writing. Each student will select one piece of writing they are proud of to publish and these will be displayed in the library in week 9 (Mon 6 – Fri 10 September) in our Writing Festival. Families will be able to view this writing before and after school each day that week and Wednesday 8th September will be our school Learning Journey. During the Writing Festival week there will be special events for the students including a well-known author being Zoomed into the school.

Changes to School Board composition

Recently there have been changes made to the *Education Act 2004* in relation to the composition of School Boards and the inclusion of parents and citizen members on school boards. Feedback received on these changes is that more clarification is required to understand the changes in the interests of refining and improving the process for the 2022 elections and beyond. School Boards and P & C Associations have been asked to complete a survey capturing our school feedback. I have attached background information for you to consider. We require 1 person from the School Board to complete the survey, capturing the response from the Board.

Debbie Martens

Principal

Passed

Alison Yialeloglou

Second

Nathan Pepper



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General Business

School Board members to Nominate Board Chair

Board Chair

Alison Yialeloglou

Assistant Board Chair

Katya Drake

Conflict of Interest & Disclosure of Interest Board forms

2021 forms completed by all school board members

EDU School Board Survey

Survey completed and submitted online at meeting

Recycling @ Theodore

Brita Menzies, Environment Centre teacher, supports the student lead program composting 'Earth Savers Group' who meet every Wednesday to analyse schools composting, waste and collect cans for recycling donations.

Change of scheduled Meetings

Discussion to change meeting day to accommodate all members. Agreed to change from Thursday to Tuesday afternoons weeks 3 and 8 at 3.30pm for the remainder of terms 3 and 4 2021.

Meeting Closed 4.39pm

Next meeting

Term 3, Week 8, Tuesday 31 August 2021



Principal

Debbie Martens

5 / 12 / 2021



Board Chair

Alison Yialeloglou

03 / 12 / 2021



